

Minutes of the 4th BoG meeting

ABBREVIATIONS:

SPFU	-	State Project Facilitation Unit
NPIU	-	National Project Implementation Unit
BoG	-	Board of Governors
TEQIP	-	Technical Education Quality Improvement Programme,Phase-II
IPR	-	Intellectual Property Rights
EC	-	Executive Council

Minutes of the 4th BoG meeting of JNTUHCEH held on **25-03-12** at **2:30PM** in the Conference Hall of Principal JNTUHCEH.

ITEM I WELCOME ADDRESS

The Chairman BoG welcomed all the participants to the meeting (List of participants is annexed).

ITEM II APPROVAL OF THE MINUTES OF MEETING OF THIRD BoG

The minutes of the 3rd BoG meeting circulated through e-mail containing two parts namely the detailed discussion on items (termed confidential) and the conclusions/resolutions under each item has been placed before the BoG. Mr. Ramesh Datla has suggested that the detailed discussion be recorded in the minutes. Mr. Harish Chandra Prasad has opined that minutes cannot have two parts and detailed discussion need to be part of the minutes. He further suggested that with regard to the Minutes of the 3rd BoG, the conclusions of each item may be incorporated in the detailed discussion and considered as complete. The principal JNTUHCEH and Coordinator TEQIP have clarified that the two parts arose due to the suggestions received in the earlier meeting from some of the members. The Chairman BoG has approved the idea of minutes containing the record of the discussion against each item and advised the principal JNTUH CEH to make necessary incorporations in the Minutes of 3rd BoG minutes and all future Minutes of the BoG Meetings.

The minutes of the 3rd BoG Meeting are approved. It is resolved to include detailed discussion of the members in the minutes of all future BoG Meetings.

ITEM III ACTION TAKEN REPORT – Principal JNTUHCEH

The Principal JNTUH College of Engineering Hyderabad has presented the Action Taken Report on the decisions taken in the 3rd BoG meeting and implementation thereof to the BoG. He highlighted improvement in the placement of UG and PG students and Faculty qualification upgradation and increase in number of faculty research publications. He also reported the conduct of Workshop to Sensitize faculty on IPR, Finishing school to enhance student placement and the Visit of Expert team from National Board of Accreditation (NBA) for accrediting UG and PG programs. The Chairman BoG has sought clarification on the two levels of accreditation (Three years and Five Years) and advised the principal to analyze the deficiencies in the courses which received a lower grade. The Chairman and the members suggested that the report of the principal hence forth should contain baseline and the improvement thereof on the performance indicators. Mr. Harish Chandra Prasad expressed concern on the placements of PG students which stood at 50% and remarked that some of the PG programs may have to be closed if they are not need based. He further suggested that there should be no delay in analyzing the reasons behind the low placement ratio and restructure/ introduce PG courses to make the students employable. Mr. Ramesh Datla opined that the detail of students placed in the core companies should be reported for a better picture of the placement profile. Mr. Harish Chandra Prasad sought clarification on the number of faculty positions vacant. Dr. G K Viswanadh clarified that the small number of vacancies (11) in JNTUH CEH shall also be filled up as there is shortly a University Notification to fill up vacancies in all the constituent units of JNTUniversity Hyderabad.

The Principal JNTUH CEH shall present the details sought by the members with regard to the analysis of placement results, NBA results, PG program restructuring along with Action further on the decisions on the 4th BoG Meeting

ITEM IV REPORT ON TEQIP-II PROJECT PROGRESS

- The Coordinator of TEQIP-II has presented to the BoG the progress of TEQIP-II project along the Five Goals of the Strategic Plan proposed in the Institution Development Plan (IDP) submitted to MHRD for seeking funds under TEQIP-II Scheme. She presented the Key Initiatives taking shape of the action plan for achieving the goals, and the Key accomplishments with regard to each of the five goals, namely

- Scaling Up of Post Graduate Education and Research
 - Sustain and improve the Quality and Relevance of the Programs Offered
 - Promote Research aligned with national research strategy producing Knowledge and Innovations.
 - Improve Industry Institute Interaction , Collaboration and Relations with Community and Society
 - Improve Faculty Teaching and Research Competence.

Mr. Ramesh Datla has opined that the Institution should plan for Technology Business Incubation Centre. He said that numerous funding avenues for Innovations and product development are now available for academic institutions. He further explained that industries would now contribute a share of about 20% to Institutions as part of the mandatory component of Corporate Social Responsibility (CSR) for all industries with turnover more than ` 5 Crores. He explained that to receive this kind of funding the Incubation Centre should be recognized by Ministry of Science and Technology and advised that the Institution should immediately apply for the same. Mr. Ramesh Datla further promised support in terms of institutions collaborations with SMEs. He suggested that to accelerate the activities in this direction a separate cell can be established in the university and opined if it has been made mandatory in Universities. Dr. G K Viswanadh. Has expressed that the University has not received any letter to this effect. Mr. Ramesh Datla has further suggested that the Institution should refer to the Ministry of IT Website to apply for projects under DeitY in Engineering Systems Design and Manufacturing where funding to promote indigenous electronics manufacturing is available. He further volunteered to provide details about various schemes in light of the government's policy of mandatory involvement of local manufacturers in product development from April 1. The Chairman BoG has advised the Principal and the coordinator TEQIP-II to take the best advantage of the support volunteered by Mr. Ramesh Datla. He further suggested that the Innovation Centre being proposed be named as Incubation Centre. The Chairman of the BoG has further advised to study the activity of such a centre successful at NIT Warangal. When Faculty research activities were presented by the coordinator TEQIP-II the members opined that the analysis should move beyond numbers. Mr. Harish Chandra Prasad and Mr. Ramesh Datla opined that in the light of spurious online journals coming up it is better to fix the list of Journals based on the metric like Citation Index. The Coordinator has proposed a revision in the action plan for increasing enrolment in Full Time Ph.D Students. It is proposed to admit 20 Ph.D Scholars in the month of June and provide 50 PG Scholarships to the existing PG Courses. The

Coordinator has expressed that the sustenance of the Ph.D Fellowships beyond the project closure would impose additional financial burden. The Chairman has suggested that in addition to writing to the university to continue the fellowships beyond the project period, the Scholars should be advised to write UGC-NET and other examinations to secure scholarships from various agencies. Dr. G K Vishwanadh has suggested that the advertisement may make a mention that the scholarship would be available till the closure of the project. Dr. Ramesh Datla has advised that funding from industry may be tapped as it is possible to secure as many as 100 Fellowships from industry with suitable proposals. The Coordinator TEQIP-II reported the Fiduciary Status of the project and the micro action plan for the next 3 months. The Chairman BoG sought the details of the procurements proposed to be made as it forms the major expenditure in the next 3 months. The Coordinator said she would submit the details(Details Annexed).

The Institute shall apply for funding and recognition to various agencies like Department of Science and Technology, DeitY for the establishment of Incubation Centre. The Institution shall also study the model of Incubation Centres proposed in Institutions of Higher Learning and Seek the support of Industry with the help of the Members of the BoG. Notification for Admissions to 20 Full time Ph.D shall be made and options of writing to University for seeking funds and advising the students to write examinations like UGC-NET shall be explored to sustain the fellowships beyond the TEQIP-II Project period. The details of the procurement to be initiated in the next phase shall be provided by the coordinator along with the minutes (Annexed)

ITEM V REPORT OF PROCUREMENT PROCESS

The coordinator TEQIP-II has reported the procurements made after the 3rd BoG meeting. She has explained that in all 6 contracts have been awarded for procurement of packages related to equipments of various Departments(Electrical Engg, Mechanical Engg and Civil Engg). She has reported that all the contracts were awarded to the suppliers who have quoted Lowest Price(L1). In the case of one of the packages namely LAB VIEW Interfacing pertaining to Electrical Engg (procured through National Competitive Bidding), the actual price exceeded the estimated price by more than 30% and prior permission has been obtained from SPFU for awarding contract.

The BoG has noted the procurements made under TEQIP-II

ITEM VI APPROVAL OF GUIDELINES TO TEQIP-II FOR ORGANIZING WORKSHOPS / GUEST LECTURES

The coordinator of TEQIP-II has proposed revision of the existing guidelines for organizing Workshops /Guest Lectures under TEQIP-II Scheme for operational convenience and ensuring Uniformity and transparency. The proposed changes are

- *A nominal registration fee not exceeding Rs. 500/- need be collected from participants outside the institution.*
- *Honorarium of Rs.2000/- may be paid to the subject expert for a session of 1 one and half hour and subject a maximum of 2 sessions per day.*
- *Outstation invited speakers shall be paid second AC sleeper / Economy class Air fare by shortest route.*
- *The speaker may be provided local conveyance at actuals limiting to Rs.1200/- and accommodation in the university campus guest house.*
- *The institution shall provide any Material for the above programs may be through CD's as far as possible and minimal printed material if required .*

After the clarification on the guidelines

It is resolved to approve the revision of guidelines for organizing Workshops/Guest Lectures Under TEQIP-II Scheme

ITEM VII APPROVAL OF STUDY TOUR / PAPER PRESENTATIONS BY FACULTY MEMBERS ABROAD.

The set of Applications of faculty members for International Travel under TEQIP-II for oral presentation of their research papers in International Conferences were placed before the BoG. The Chairman has expressed that he was glad to hear that the process of selection is now delegated to SPFU instead of NPIU so that processing time is reduced and faculty would not be deprived of any opportunity due to procedural delays. Mr. Gangal has opined that the list approved should contain the papers which are related to the project TEQIP-II. The principal, JNTUH CEH has clarified that the applications being submitted are of the faculty members involved in the departments of Engineering participating in TEQIP-II.

The applications of the faculty members (List of three members Annexed) has been approved by the BoG for submission to SPFU.

ITEM VIII PROPOSALS FOR ESTABLISHING CENTERS OF EXCELLENCE

The Coordinator TEQIP-II has presented the proposals of establishment of 3 Centres of excellence in the areas of, Intelligent Transportation systems, Robotics and Disaster management. The Chairman of the BoG opined that the Centres of Excellence should be established as an outburst of the research activity in a department or a group or departments and enquired the strengths of the departments involved. The coordinator TEQIP-II has presented the strength of the departments involved in terms of the number of Ph.ds involved and the MoU with the industries that took place to Support the activity of the Centres. The Chairman BoG has suggested that the strengths in terms of the publications in the areas of the activities proposed in the centres need to be highlighted in the strengths. Mr. Harischandra Prasad opined that the industries with which collaborations are established were not directly involved in the area of research and enquired about the major activities proposed in the centres especially in the Centre for Intelligent Transport System. The coordinator TEQIP-II has explained briefly of the activities involved namely accident management and Traffic management and submitted that the detailed proposals have been annexed in the BoG report. The principal of the college explained that the principal investigators of the Centres have done a rigorous study of the proposed activities and the college has an exclusive Centre of Transportation Engg active for the past 10 years. Mr. Harischandra Prasad has opined that Centres should not be started based on one or two persons expertise. The members opined that the precise set of activities as a one page report of each of the centres be submitted along with the minutes. Mr. Harischandra Prasad also opined that further that the scope for ITS is more in Cargo management and technologies like RFID are more useful there than the road transportation system. He further suggested a point of contact in the area of Cargo management to further study the requirements and research needed thereof in the area. He also opine that only one of the centres should be can be approved and ITS has a good scope and centre in Robotics at JNTUH may not be viable as the World class Universities like MIT conducting cutting edge research in the area. Mr. Ramesh Datla has opined that there is also potential in the area of Robotics in India and the area may not be ruled out. The Chairman BoG has suggested that the

Dr.Gangal has suggested to take advice from Experts

A precise one page write up of proposed activities and objectives for each of the proposed Centres of Excellence shall be submitted to the Chairman and Members of the BoG for further decision(Annexed).

ITEM IX COLLEGE BUDGET REPORT 2012-13

The principal JNTUH College of Engg Hyderabad has presented the statement of expenditure of the college for the Financial Year 2012-13 up to March 23, 2013. The Chairman and Members of the BoG Mr. Ramesh Datla and Mr. Harischandra Prasad suggested the Budget of the College need be presented in proper format. The Vice-Principal of the College Dr. Sitarama Raju has proposed that the budget shall be prepared methodically and presented before the BoG for the next Financial Year. The members also suggested the inclusion of a member from Finance Dept in the BoG and the budget be presented between July – Aug of every year for the next financial year.

The Statement of expenditure of the Financial Year 2012-13 upto March 23, 2013 has been noted by the BoG. The Detailed Budget of the College shall be presented to the BoG between July and August of every year for activities planned the next financial year for approval. Finance Officer shall be invited to the BoG whenever the Budget is presented.

ITEM X FEEDBACK FROM MEMBERS

With the permission of the Chair, the following items were included.

The principal JNTUH CEH has submitted to the BoG the implementation of Time-Scale to Non-Teaching Staff of the college working on temporary basis since 1994. Mr. FCS Peter has enquired whether the statutory reservations for the SC/ST/BC/others are implemented as at the time of their appointment, the same would not have been implemented. The principal of the college clarified that though the percentages were not looked at, at the time of appointment, the employees getting this benefit were from socially backward sections. Mr. FCS Peter suggested that the GO of the University may be strictly adhered to in this case.

The Budget Proposals being submitted by the College for the next Financial Year, i.e, 2013-14 to place before the Executive council(EC) of the JNT University seeking University Development Funds is presented by the Principal . The BoG reviewed the summary of the proposals under various Heads of

Account. The Chairman and members of the BoG sought the details of the proposals. Mr. FCS Peter has suggested a format for the Budget Proposal with Consists of the field of Items, Budget Estimate for 2012-13, Revised Budget Estimate for 2012-13 and Budget Estimate for 2013-14. Mr. Harischandra Prasad has suggested that the same may be used for the preparation of Budget for the next Financial Year.

The Chairman has advised the Principal JNTUH CEH to submit Itemwise details of the proposals including any revisions if proposed and obtain the approval of the BoG through mail before placing it in the next EC Meeting of the University Scheduled in the third week of April 2013. Mr. Harish Chandra Prasad has opined that the Budget for a separate library to the college sanctioned by the University should also be part of the Consolidated Budget report of Financial year 2013-14.

The GO of the University with regard to implementation of time scale to NonTeaching Staff shall be Scrupulously followed by the College. A consolidated Report of Budget including Item Wise Details of the Proposals made and being Submitted to the University Executive Council Shall be sent to the Chairman and Members of the BoG for approval through Email(Annexed)

It is resolved to schedule the next BoG meeting between 26th to 30th June 2013

VOTE OF THANKS

The principal JNTUH College of Engg has profusely thanked the Chairman and the Members of the BoG for their Valuable time. The Chairman BoG has thanked all the members of the BoG for their active participation and valuable suggestion and extension of support to achieve the progress of various activities of the College.